



FACULTY EMPLOYMENT APPLICATION

Name: _____
Last Name First Name Middle Initial

Address: _____
Street Apt. No. City State ZIP

Phone: _____
Home Number Cell Number Preferred Contact Phone or Message Phone Number

Email: _____ Date of Application: _____

Position Desired: _____ Salary Expected: _____

____ Full Time ____ Part Time ____ Seasonal

EDUCATION

Name of University, College, or Technical School	Location City and State	Number of Credit Hours Completed	Graduated? (Yes or No)	Degrees, Certificates, Received (B.A., B.S., etc.)	Fields of Study Major and/or Minor

DOCTORAL DEGREE INFORMATION (Complete only if doctoral degree has not been awarded)

Current degree status and area:

Institution: _____ # of hours needed _____

Projected course work completion date: _____

Projected dissertation completion date: _____

ACADEMIC EXPERIENCE (List most recent first)

Employed From/To	Institution	Address	Position	Supervisor	Reason for Leaving

NON-ACADEMIC EXPERIENCE (List most recent first)

Employed From/To	Institution	Address	Position	Supervisor	Reason for Leaving

REFERENCES (List three professional and two personal references who have been acquainted with you within the last two years. One should be your pastor. Do not include relatives, unless the relative is your pastor.)

Name	Occupation	Address	Phone	Email

PROFESSIONAL INFORMATION

Give subjects of any theses or dissertation submitted in fulfillment of degree requirements.

Publications/Creative Works:

Presentations:

Membership in professional groups:

List any fellowships, awards, honors, or grants received:

PERSONAL INFORMATION

Are you able to perform the essential functions of the position for which you have applied? ____ Yes ____ No

If you require an accommodation to perform essential job functions, please describe the accommodation and job function. _____

Have you ever been discharged from a job? ____ Yes ____ No If yes, please explain. _____

Have you been convicted of a felony in the past 7 years? ____ Yes ____ No (Felony conviction or the existence of a criminal record does not constitute an automatic bar to employment.)

If yes, please explain. _____

Are you authorized to work in the United States for any employer? ____ Yes ____ No

Will you now or in the future require employment visa sponsorship? ____ Yes ____ No

SPIRITUAL INFORMATION

Name and location of church you attend:

Pastor: _____ How often do you attend? _____

Do you take part in church activities? ____ Yes ____ No If yes, what activities are you engaged in?

Have you accepted Jesus as your personal Lord and Savior? ____ Yes ____ No

If so, what does "personal savior" mean to you? _____

What is your belief concerning the Bible as God's Word? _____

LIFE-STYLE INFORMATION

What do you know about the history and founding vision of Hosanna Bible College?

Do you exercise regularly? ____ Yes ____ No

Do you use or intend to use tobacco in any form? ____ Yes ____ No

Do you abuse legal or illegal substances? ____ Yes ____ No

Do you have unhealthy or illegal addictions? ____ Yes ____ No

Do you use or intend to use illegal drugs? ____ Yes ____ No

If offered a position, would you willingly agree to exemplify the life-style required of the administration, faculty, staff, and students of Hosanna Bible College? (Read the Hosanna Bible College Code of Honor at the bottom of the next page.)

____ Yes ____ No

HBC CHRISTIAN PHILOSOPHY

“Study to shew thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth (II Timothy 2:15).” This biblical passage is embraced as a mandate given to every Christian to study. As a result, Hosanna Bible College embraces the notion that in order to be effective in ministry and responsive to the mandate outlined in II Timothy 2:15 that God’s intervention is essential.

Please give a brief personal response to this portion of the Hosanna Bible College Christian Philosophy.

Please read and sign.

I hereby authorize Hosanna Bible College (HBC) to make an investigation of all information contained in this application for employment, and I release from liability all companies, corporations, or personal references named or to whom Hosanna Bible College may refer to in supplying such information. I understand that any false answers, statements, omissions, or implications made by me on this application or in the interview process shall be considered sufficient cause for denial of employment or immediate discharge.

Signature

Date

Hosanna Bible College Code of Honor

The faculty, administration, staff, and students of Hosanna Bible College are committed to service to our God and His people in matters of ministry and service to humanity. As a result, the faculty, administration, staff, and students are required to sign the Code of Honor. This action reflects one’s willingness to comply with the principles that are embraced by this institution to follow the message and teachings of Christ. The Word of God drives not only the doctrine, but also the behaviors of a Christian in the context shaped and nurtured by Hosanna Bible College. The Code of Honor reflects the principles of individual integrity, faith in God, and respect for others and the laws of the land.

The following will not be tolerated in the HBC context and prayerfully not in the personal activities of those attached to this institution: illegal drugs, sexual immorality and perversion, and other worldly activities which are inconsistent with the biblical principles of Christ. Those who, through attitude or conduct, show their unwillingness to abide by the life-style set forth in this Code of Honor will be asked to meet with the school’s Disciplinary Committee and may be subject to dismissal from the school at the Administration’s discretion.